

BFPA Environmental Policy

As part of our ongoing commitment to environmental responsibility BFPA recognises and values internationally recognised carbon footprint measurement and reporting standards, including (Greenhouse Gas Protocol and ISO standards). We strive to align our sustainability practices with these established frameworks, fostering transparency, credibility, and continuous improvement in our environmental performance.

Aim

Our organisation is committed to improving our environmental performance and taking climate action. We implement best practice to minimise the environmental impact of our organisation and operations.

We implement strategies that reduce the impact of environmental risks on our organisation. This document keeps senior management and employees informed about their environmental roles and responsibilities within our organisation.

Policy aims include

- Implement environmental actions within our organisation.
- Monitor the environmental actions and improvements internally.
- Demonstrate leadership by working sustainably with suppliers, communicating with members, and recommending industry-relevant environmental initiatives.

Scope

The Environmental Policy applies to all employees and associates, both full-time and part-time. The Policy will be shared with suppliers, partners, consultants and other third parties to demonstrate and indicate best practice.

Intent

This Environmental Policy formalises our commitment to supporting the principles of environmental sustainability, acknowledging that a sustainable environment is at the core of our organisation and integral to the lives and work of our employees. It serves as a guiding framework for preserving the environment, reducing impacts, preventing pollution, and addressing climate change.

Internal and external framing

We are committed to accelerating the move to a sustainable, low carbon economy and to reduce and ultimately eliminate the impact to the environment from our operations.

Our Commitment

- Foster environmental responsibility throughout our organisation and communicate and implement this policy at all levels within the workforce, into our supply chain and to members.
- Assess the environmental impacts of our operations and establish targets for continuous improvement. We will review these targets annually.
- Allocate sufficient resources to uphold our commitment to this policy and environmental sustainability.
- Comply with all pertinent environmental regulations and legislation.
- Define and communicate responsibilities to management, employees, and contractors, ensuring everyone is aware of their individual obligations.
- We will ensure that all our policies and services are developed in a way that is complimentary to this policy.

Additional Actions

- Take environmental considerations into account within our procurement.
- Report our environmental performance in our annual report.
- Encourage all partners and other key stakeholders to commit to improving their environmental performance.

- Reduce our organisations use of energy, water and minimise waste by reduction, re-use and recycling methods, and use non-toxic materials where possible, whether employees are working in the office, manufacturing sites or from home.
- Consider the level of travel required and the mode of travel, encouraging lower carbon transport options both for employees, distributors, and suppliers.
- Ensure the correct level of 'offsetting' is in place to neutralise carbon emissions, but only as a last resort where we have been unable to avoid carbon intensive activities, operate more efficiently or replace or mitigate any residual emissions.

Additional Actions

- Work with environmental specialists and consultants as required.
- Maintain and promote our environmental policy and action plan both internally and externally.
- Set up an internal Environmental Focus Group or Champion.
- Encourage employees to make suggestions and decisions on operational practices.
- Monitor and reduce energy and water consumption in office buildings, manufacturing sites and home working.
- Measure impact of our supply chain and company travel.
- Where appropriate, increase recycling practices and optimising use of technological equipment and machinery.
- Promote, encourage, and reward lower carbon travel choices.

As employers we will

- Share expectation of responsibility for the environment to our employees, board members and service providers
- Demonstrate clear commitment to the environment and lead by example, to ensure that the protection of the environment is promoted to all employees, board members and service providers.

Our employees will

- Be familiar with the environment impact and requirements relevant to their own role and activities and take responsibility for their own impact on the environment.

Our suppliers will

- Provide their own environmental policies and credentials to our organisation to demonstrate their carbon footprint and carbon reduction targets, where possible.
- Work in collaboration where possible to reduce the overall environmental impact of the supply chain.
- Communicate this Environmental Policy to all employees, contractors and other stakeholders as well as making this policy available to the general public.

Responsibility and review:

We will review this Environmental Policy annually and measure targets and performance as part of that review.

This policy was last updated on 11th April 2024 and will be reviewed in April 2025

This Environmental Policy was adopted by the Managing Director, Chris Butcher, on 11th April 2024